



SKEGBY JUNIOR ACADEMY

NEW EMAILING SYSTEM STARTING APRIL 2019

Dear Parents / Carers,

As part of our on-going commitment to improve communications between our Academy and home, I am writing to you about an emailing system that we will be setting up ready to use from April 2019. At present we use a text messaging service, which is very effective at sending short messages, but we are restricted to maximum characters per text.

The emailing system will run alongside the text messaging service, but will allow us far more scope and potential to send letters, newsletters, etc. rather than a paper copy that sometimes don't make it home!

Paper copies will always be available in the main reception and on the Academy Website.

To enable us to set up the email addresses for our parents, please could you fill in the attached form and **return to the Academy by Friday 29th March 2019**. If you would still prefer to receive a paper copy instead of an email, you can let us know on the reply slip below.

Kind regards

Mrs Tina Hamilton

Office Manager



SKEGBY JUNIOR ACADEMY

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Please complete the slip and return to Skegby Junior Academy by Friday 29th March.

Child's Name Class

I am happy for you to email letters / newsletters

Email Address _____

or

I would prefer you to continue to send paper copies of letters home